



Professional Certification Information

Certified Neonatal PICC Inserter – CNPI

888 714-1951 toll free
18 East Johnson St, Hartwell, GA 30643

info@piccexcellence.com
www.PICCExcellence.com

Requirements: CNPI Certified Neonatal PICC Inserter qualifications: Items needed for applicant approval

1. Proof of **initial PICC Insertion training** (minimum of 8 hours)
2. Documented **current supervised insertion (within the last 60 days)** using **competency checklist** to confirm adherence to industry standards and guidelines
3. Minimum of **six successful neonatal PICC insertions (performed within the last 12 months)**, documented by the signature of a supervisor
4. **Current professional license**

Procedure:

The CNPI applicant may turn in their application with documentation for approval prior to purchase of the program. The application may be turned in to the Certification Administrator by email, USPS, or upload directly to the applicants PICC Excellence account. Once approved, the candidate must purchase access to the CNPI Program. When the purchase is finalized, the CNPI Certified Neonatal PICC Inserter program Review Guide are automatically added to your online account along with the Practice Exam. The Administrator will contact you following registration and provide you with **How to Access the CNPI Final Exam**. If you do not hear from us within 48 hours, email us at PICCCertAdmin@piccexcellence.com to make sure it was received.

1. **Application for CNPI Certified Neonatal PICC Inserter** – complete your personal information (name, address, etc.) and include a copy of your professional license.
2. **Checklist of forms required** – complete the check list to confirm inclusion of all required forms for submission before the application may be processed.
3. **Supervised Insertion Competency Checklist** – provide documentation of a supervised PICC insertion with preceptor assessment of specific step-by-step procedure to ensure applicant is following current guidelines. Both the preceptor and applicant must sign and date the form upon completion.
4. **Verification of PICC Experience** – provide a record of PICC training history, PICC experience and a list of courses and conferences the candidate has attended and received CE credit. This form requires a signature by an employer or supervisor attesting to the validity of the information.

Copyright – PICC Excellence, Inc.

Approved by the California Board of Registered Nursing, Provider # CEP 15304 and the Florida Board of Nursing, Provider # 50-1594



Professional Certification Information

5. **Notarized Applicant Statement** - The CNPI applicant must sign the attestation to the truth of the information in the application and have their **signature notarized**.
6. **Submit Application to the Certification Administrator** by mail, email or upload the application directly to your PICC Excellence account. Contact the Administrator to let them know the documentation is ready and request approval by the Administrator.
7. **Certified Neonatal PICC Inserter Review Guide** – PICC Excellence will provide access to the review guide when the program is purchased. Review all material prior to taking the certification exam.
8. Successfully complete the **CNPI Certified Neonatal PICC Inserter Certification Exam**. The exam is taken online by computer using a remote proctor service.

Course Objective: The **Certified Neonatal PICC Inserter (CNPI)** credentials provide the neonatal vascular access clinician validation of a higher level of knowledge and practice in the field of PICC placement in neonates. Certification is a process by which an association grants recognition to an individual who has met predetermined standards specified by that association or agency. In granting the CNPI PICC Excellence is certifying that the candidate has met certain standards of knowledge and training specific to Neonatal PICC Insertion established as a credentialing process. The CNPI **does not verify competency**, this will be established by your employer/preceptor.

Note: The CNPI Certification is not complete until the remote proctor has examined the video recording to rule out deviations as outlined in the exam instructions, and the Certification Exam is successfully completed. The Certification Administrator will mail you an official certificate and letter with a wallet card and a certificate confirming your certification as a CNPI Certified Neonatal PICC Inserter. You will also receive a professional pin to wear on your uniform and be listed in the Certification Registry on the PICC Excellence website at www.piccexcellence.com.

Review Guide: **CNPI Certified Neonatal PICC Inserter Resource and Review Guide** (included with program)

Renewal: Use of the CNPI is valid for three years from the date of issue. Your CNPI Certification must be renewed every 3 years.

References: [References are available upon request.]

Method of Evaluation:

- 1) Renewal Application
- 2) Proof of 6 neonatal PICC insertions per year (18 total)
- 3) 6 CEs of continuing education

Copyright – PICC Excellence, Inc.

Approved by the California Board of Registered Nursing, Provider # CEP 15304 and the Florida Board of Nursing, Provider # 50-1594